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Method statement for moving an existing manhole (Build Over)

This form must be passed to your nominated contractor for completion and returned to Anglian Water.

Section 1 - Applicant/Address

Address of premises where Build Over is taking place:

Owner/Applicant:

Property name/number:

Street:

Village/Town:

City/County:

Postcode:

Section 2 - Contractor details

2a Contractor moving existing manhole:

Name/Company:

Name/For attention of:

Property name/number:

Street:

Telephone number:

Village/Town:

Mobile number:

City/County:

Email address:

Postcode:

2b Work supervisor's name (specific to job):

Work supervisor's telephone number (specific to job):

Please confirm whether you are included on Anglian Water's sewerage contractor list.

Yes

No

If 'no' you may be required to provide the following information with this method statement:

- i) A copy of your current health and safety policy.
- ii) A copy of your current public liability insurance policy, the value of which must be a minimum of £5 million.
- iii) Details of previous drainage works, including types of connections, depths, methods used and dates.
- iv) Evidence of current medium risk confined space training for a minimum of two people.

Section 3 - Scope of works

3a Please tick relevant scope of works:

i) Removing manhole: ii) New Manhole: iii) Other:

* If 'Other' please specify:

3b Detailed description of work to be undertaken for moving an existing manhole (in sequence):

3c Hazards and control measures relative to moving the manhole:

Hazards	Control measures to be used (including PPE)

3d Proposed date of works: / /

Please note: a minimum of five working days notice must be given and please allow two working days for this form to reach us via the postal system.

Section 4 - Declaration

This method statement was completed by:

Print name:

Signature:

Company:

Position in company:

Date: / /

Please post your completed method statement to:

Development Services, PO Box 495, Huntingdon, Cambridgeshire, PE29 6YY

or scan and email it to developmentsservices@anglianwater.co.uk

Should you have any questions regarding this form or would like to arrange a meeting with Anglian Water, please call: 0345 60 66 087 or email: developmentsservices@anglianwater.co.uk Further details can be found on the Anglian Water website: www.anglianwater.co.uk/developers.