

General Terms & Conditions for APLUS Membership

1. Scope

The Water Supply (Water Fittings) Regulations 1999 confer exemption from the requirement to notify the water undertaker of the installation of certain water fittings under Regulation 5 (Notification) where such installation is done by an approved contractor. Under Regulation 6 an approved contractor shall furnish a signed compliance certificate confirming that any plumbing installation complies with the regulations, to the person who commissioned the work (with a copy to the water undertaker when appropriate). The certificate is a defence for the owner or occupier in any proceedings for offences and contraventions of the regulations. This document sets out the terms and conditions for a plumber to obtain and maintain membership of Anglian Waters Approved Plumber Scheme (APLUS).

2. Warranty

All work must conform to Water Supply (Water Fittings) Regulations 1999. Plumbers/Contractors must comply with constitutions made by their appropriate professional bodies. To ensure that compliance with Water Supply (Water Fittings) Regulations 1999 is maintained a proportion of completed jobs will be subjected to random audit inspections. An Approved Plumber/Contractor is permitted to Certificate work for up to five plumbers/contractors working under his or her 'close direction'. '**Close direction**' means an approved member working on the same site.

3. Requirements to obtain membership

For inclusion on the list of 'Approved Plumber/Contractors' you must be fully competent and **working on the tools**. The qualifications detailed on the Application for Membership form are acceptable as evidence of competence.

Applicants **MUST** have public liability insurance cover to the value of £2m (individual) or £5m (company) and must indicate on the application form the category of insurance. Failure to indicate the correct category of Public Liability Insurance held will have an effect on membership to the scheme. Should this insurance lapse, you may not operate as an 'Approved Contractor' and you will be removed from the scheme.

Applicants will be required to hold **one** of the following water regulations qualifications BPEC, WRAS LOGIC, NVQ or City & Guilds in Water Supply (Water Fittings) Regulations 1999.

4. Terms of Membership

There is currently a charge of £150.00 + VAT per person application fee which must be submitted with the application form.

Anglian Water reserves the right to alter and amend the Terms and Conditions of membership to the Approved Plumber/Contractor Scheme at any time without prior notice.

5. What members will receive

As well as the advertising facility and Water Regulation advice/interpretation and support by Anglian Water each member of the scheme will receive:

- **A membership certificate and identity card as proof of being an Anglian Water approved plumber/contractor.**
- **Vehicle stickers.**
- **Administration stationery necessary for the recording of work.**
- **A book of self certification certificates.**
- **Inclusion on the list of 'Approved Plumbers' on the Anglian Water and WaterSafe websites:**
www.anglianwater.co.uk/developers/plumbers/aplus.aspx
www.watersafe.org.uk

6. Self-certification

All Anglian Water Approved Plumbers/Contractors, upon completion, shall furnish a signed certificate to the person who commissioned the work and in some cases the water undertaker, for **any** installation, alteration, extension, connection or disconnection. This certificate is most important as it states that the water fittings installed, altered, extended, connected or disconnected fully complies with the Water Supply (Water Fittings) Regulations 1999.

The Approved Plumber/Contractor shall keep a record of all certificates issued for a period not less than two years as a requirement under the duties and responsibilities of the scheme. The approved plumber/contractor must also provide Anglian Water with **all** blue certificate copies of the compliance certificates which have issued to the customer (person who commissioned the work).

Where work has been carried out under Regulation 6 (2), a copy of the certificate must be sent to the relevant local water undertaker.

Failure to issue certificates or to submit copies of certificates to Anglian Water will result in your membership being suspended or terminated.

7. RPZ Valve Installation (BA Device)

Important Amendment to Regulation 5 Notification - The Water Supply (Water Fittings) Regulations 1999 state that an approved contractor is not required under Regulation 5 Notification to notify for the installation of a water fitting falling within paragraph 2, 4(g) in the Regulation 5 Notification table (4(g) a reduced pressure zone valve assembly or other mechanical device for protection against a fluid which is in fluid category 4 or 5; This has now been amended and notification/application to the relevant water undertaker for such a water fitting falling within paragraph 2, 4(g) is now required by every person.

8. Data protection

APLUS and Anglian Water are controllers under the General Data Protection Regulation. This statement confirms our commitment to protect your privacy, to process your personal information in a manner which meets our requirements of this legislation and to use your data only for delivery of the APLUS scheme, in the performance of our legal and regulatory responsibilities. By completing and submitting your application for membership of the APLUS scheme you are confirming that the information you have supplied is correct to the best of your knowledge and you agree to selected contact data being used by APLUS and shared with other approved contractor scheme operators and WaterSafe. Your information may be used for identity verification purposes

9. Auditing of the scheme

All new members will be audited by Anglian Water within the first twelve months of joining the scheme. Anglian Water will arrange and undertake audit inspections as necessary, the timing of which shall be determined by us.

Anglian Water will contact the approved plumber by post informing them of their intention to carry out an audit inspection of their work. The 3 audit addresses must be located within the Anglian Water region of water supply. The audit also involves a review of Water Regulations Certificates of Compliance copies that have been retained for two years by the approved plumber. Any contraventions of the Water Supply (Water Fittings) Regulations 1999 will be discussed between Anglian Water and the approved plumber. The contravention(s) will not normally be discussed with the user unless the contravention(s) constitutes a contamination risk to the user and/or the public water supply.

Failure by the approved plumber to rectify at their own expense any contravention found during, or subsequent to the audit inspection, will result in termination from the scheme and possibly liable for legal action by Anglian Water.

10. Disputes

Any dispute between the approved plumber/contractor and Anglian Water shall be referred to the Water Regulations Team Manager. It shall be the role of the Developer Services Manager to arbitrate in the event of a dispute, after allowing both sides to present their case.

11. Appeal

In the event of a dispute resulting in the termination of membership or Water Regulation infringements being upheld, the Developer Services Manager will determine a decision in any such appeal. Any such decision(s) will be final and non-negotiable with all parties being bound by this decision(s).

12. Termination

If the approved plumber/contractor is found to be carrying out work which is not in compliance with these Terms & Conditions or the Water Supply (Water Fittings) Regulations 1999 Anglian Water reserves the right to suspend and/or terminate the membership and remove that approved plumber/contractor from the approved list.

If the approved plumber/contractor changes employment from the company they are working for and are insured under (public liability insurance) they must notify Anglian Water immediately of their change in circumstances as only insured approved plumber/contractors are able to maintain their approved status. Failure to notify Anglian Water of changes to employment and contact addresses will be instantly removed from the scheme.

If the approved plumber/contractor is deemed to be bringing the scheme or its brand into disrepute they will be removed from the scheme. For Approved plumbers that are also multiple sector members i.e. Approved RPZ Valve Tester, suspension or termination from the approved plumber sector may not result in suspension or termination from all sectors. Anglian Water will assess the reason for termination, and once a decision has been made inform the member of the scheme membership status.

Any plumber/contractor removed from the scheme will be required to remove all membership references from advertising material and stationery. Certificate of Membership, identity card, compliance certificates and vehicle stickers must be returned to Anglian Water on request. All other approved contractor schemes and WaterSafe will also be informed that the plumber/contractor no longer a member of the APLUS Approved Plumber Scheme.

13. Scheme liability

Scheme members understand and accept that all liabilities and disputes relating to workmanship, products installed, charges and anything else connected to work as a result of being introduced to customers through APLUS or WaterSafe, are solely the members responsibility and APLUS and WaterSafe will have no liability whatsoever in any of those respects.

APLUS / WaterSafe Recognised Plumbing Qualifications

1. Experienced worker

Awarding Body	Qualification Title	Qualification Code
BPEC	L3 Award in Hot & Cold Water Safe Systems and Sanitation (WaterSafe Experienced Worker Qualification)*	600/9431/X

2. NVQ2 or equivalent:

Awarding Body	Qualification Title	Qualification Code
City & Guilds	Level 2 NVQ in Mechanical Engineering Services – Plumbing	6009
City & Guilds	Level 2 NVQ in Mechanical Engineering Services – Plumbing	6019
City & Guilds	Level 2 NVQ Certificate. Mechanical Services Engineering (plumbing)	6089
City & Guilds	Craft Certificate in Plumbing	596-1
City & Guilds	Craft Certificate in Plumbing	603-1
City & Guilds	NVQ level 2 heating and ventilation	6008-01
City & Guilds	NVQ level 2 heating and ventilation installation	6018-02
City & Guilds	NVQ level 2 Heating and ventilation (domestic installation)	6088-01
City & Guilds	Level 2 NVQ Diploma in Domestic Plumbing and Heating	501/1981/3 (6189-11)
BPEC	Level 2 NVQ Diploma in Domestic Plumbing and Heating	600/5270/3
EAL	Level 2 NVQ Certificate. Mechanical Services Engineering (plumbing)	100/5649/X
EAL	Level 2 NVQ Diploma in Domestic Plumbing and Heating	501/1752/X
FETAC	National Craft Certificate – Plumbing	-

3. NVQ3 or equivalent:

Awarding Body	Qualification Title	Qualification Code
SQA	SVQ Level 3 in plumbing	G9W9 23
SQA	SVQ 3 Domestic Plumbing and Heating at SCQF level 7	GK71 23
City & Guilds	Level 3 NVQ in Mechanical Engineering Services – Plumbing	6009
City & Guilds	Level 3 NVQ in Mechanical Engineering Services – Plumbing	6019
City & Guilds	Level 3 NVQ/SVQ Certificate. Mechanical Services Engineering (plumbing)	6089
City & Guilds	Advanced Craft Certificate in Plumbing	596-2
City & Guilds	Advanced Craft Certificate in Plumbing	603-2
City & Guilds	NVQ level 3 heating and ventilation	6008-03
City & Guilds	NVQ level 3 heating and ventilation installation	6018-03
City & Guilds	NVQ level 3 Heating and ventilation (domestic installation)	6088-05
City & Guilds	Level 3 NVQ Diploma in Domestic Plumbing and Heating	600/1122/1 (6189-31)
City & Guilds	Level 3 NVQ Diploma in Domestic Plumbing and Heating (Gas Fired Warm Air Appliances)	600/1124/5 (6189-32)
City & Guilds	Level 3 NVQ Diploma in Domestic Plumbing and Heating (Gas Fired Water & Central Heating Appliances)	600/1134/8 (6189-33)
City & Guilds	Level 3 NVQ Diploma in Domestic Heating	600/1473/8 (6189-41)
City & Guilds	Level 3 NVQ Diploma in Domestic Heating (Gas Fired Warm Air Appliances)	600/1116/6 (6189-42)
City & Guilds	Level 3 NVQ Diploma in Domestic Heating (Gas Fired Water & Central Heating Appliances)	600/117/8 (6189-43)
City & Guilds	Level 3 Diploma in Heating and Ventilating Industrial and Commercial Installation	600/1009/5
City & Guilds	Level 3 Diploma in Gas Utilisation Installation: Water Heating & Wet Central Heating	600/0919/6
City & Guilds	Level 3 Diploma in Gas Utilisation Maintenance: Water Heating & Wet Central Heating	600/0914/7
City & Guilds	Level 3 Diploma in Gas Utilisation Installation & Maintenance: Water Heating & Wet Central Heating	600/0918/4
City & Guilds	Level 3 Diploma in Gas Utilisation Maintenance: Cookers, Tumble Dryers, Leisure, Domestic Space Heating, Water Heating and Wet Central Heating	600/0905/6

City & Guilds	Level 3 Diploma in Gas Utilisation Installation and Maintenance: Cookers, Tumble Dryers, Leisure, Domestic Space Heating, Water Heating and Wet Central Heating and Domestic Warm Air	600/0921/4
BPEC	Level 3 NVQ Diploma in Domestic Plumbing and Heating	600/6863/2
BPEC	Level 3 NVQ Diploma in Domestic Plumbing and Heating (Gas Fired Water & Central Heating Appliances)	600/6284/8
BPEC	Level 3 NVQ Diploma in Domestic Heating	600/6871/1
BPEC	Level 3 NVQ Diploma in Domestic Heating (Gas Fired Water & Central Heating Appliances)	600/6286/1
EAL	Level 3 NVQ/SVQ Certificate. Mechanical Services Engineering (plumbing)	100/5650/6
EAL	Level 3 NVQ Diploma in Domestic Plumbing and Heating	600/1252/3
EAL	Level 3 NVQ Diploma in Domestic Plumbing and Heating (Gas Fired Warm Air Appliances)	600/1453/2
EAL	Level 3 NVQ Diploma in Domestic Plumbing and Heating (Gas Fired Water & Central Heating Appliances)	600/1657/7
EAL	Level 3 NVQ Diploma in Domestic Heating	600/1253/5
EAL	Level 3 NVQ Diploma in Domestic Heating (Gas Fired Warm Air Appliances)	600/1451/9
EAL	Level 3 NVQ Diploma in Domestic Heating (Gas Fired Water & Central Heating Appliances)	600/1454/4
EAL	Level 3 Diploma in Heating and Ventilating Industrial and Commercial Installation	600/1163/4
EAL	Level 3 Diploma in Gas Utilisation Installation: Water Heating & Wet Central Heating	600/1034/4
EAL	Level 3 Diploma in Gas Utilisation Maintenance: Water Heating & Wet Central Heating	600/1660/7
EAL	Level 3 Diploma in Gas Utilisation Installation & Maintenance: Water Heating & Wet Central Heating	600/1661/9
EAL	Level 3 Diploma in Gas Utilisation Maintenance: Cookers, Tumble Dryers, Leisure, Domestic Space Heating, Water Heating and Wet Central Heating	600/1042/3
EAL	Level 3 Diploma in Gas Utilisation Installation and Maintenance: Cookers, Tumble Dryers, Leisure, Domestic Space Heating, Water Heating and Wet Central Heating and Domestic Warm Air	600/1039/3
FETAC	Level 6 Advanced Craft Certificate – Plumbing	-