

surface water drainage **application form**

Please complete

name: _____
address: _____

postcode: _____

address of premises: _____

postcode: _____

telephone number (daytime): _____

account reference (this number can be found on your bill): _____

which company supplies your sewerage service? _____

what is the main use of the property? (please tick one) domestic commercial

Our Charges Scheme allows a customer to apply for a reduced sewerage standing charge in instances where the **whole** of their premises is not connected to the public sewerage system for surface water drainage.

Please read the following, which may help you to determine if you qualify for the lower charge.

• what is surface water?

Surface water is rain or melted snow that drains from the roof of a premise and from other impenetrable areas such as concrete or asphalt driveway. Sometimes surface water will drain into a soakaway in the garden

• what is a soakaway and how will I recognise if I have one?

A soakaway is a section of absorbent ground to which water drains. However because it is not visible, there will be no obvious signs of this service and you may need to check the property title deeds, or visit the Local Authority to inspect the original Planning Application (if available)

• how do I qualify for the reduced standing charge?

You qualify for a reduced standing charge if **none** of the surface water from your premises drains to the public sewerage system, either directly or through intermediate sewers or drains.

This reduction in charge is only available to customers paying sewerage charges to Anglian Water. If you receive sewerage services from another company you should contact them directly for further information.

If you are not connected to the public sewer for surface water and wish to continue with your application please complete parts **1 and 2** and return it in the envelope provided. We will notify you of the result of your application within 15 working days.

anglianwater

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part one

In the box below please sketch a diagram of an overhead view of your premises, (including boundaries) as well as providing an indication of where you believe surface water drains. Alternatively, the provision of a larger scale plan of the property drainage will be of use.

Completion of this box will assist in a prompt reply and will mean that you don't have to answer the remaining questions in part 1. **Please note you will need to complete the customer declaration in part 2.**

If you are unsure or unable to complete the above diagram don't worry, simply answer the following questions below.

Please note however, we may need to contact you to ask for further information to support your application.

Does all of your Surface Water drain to (please tick one):

• a soakaway? Yes No • a stormdrain? Yes No

if other please specify (below)

Do you have any additional evidence to support your application? (for example, copy deeds, plans etc.) Yes No

If yes please send a **copy**

**PLEASE DO NOT SEND ORIGINALS –
AS ANGLIAN WATER CANNOT GUARANTEE THEIR RETURN**

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part one (continued)

If you know, please confirm the type of soil the property is built upon e.g. chalk/clay etc.

Where does your surface water drain to? It may drain into the ground near your property, it may drain into a watercourse such as a pond, ditch or stream, or it may drain into another property. Please describe below where the surface water drains to and how it gets there.

If you have a driveway or a path where does the surface water from here drain?

If you have any water butts, where do they overflow?

part two

CUSTOMER DECLARATION

I hereby declare that the whole of above premises are not connected to the public sewer for surface water drainage. The information I have provided is correct to the best of my knowledge. I understand that any false information may disqualify my claim and I undertake to advise the company if the circumstances change.

I agree to allow an authorised representative of Anglian Water Services Ltd access to the above property at a convenient time during the week to confirm and test drainage services if necessary.

signed:

date:

**Please return to Anglian Water, PO Box 770, Lincoln LN5 7WX
or ring 08457 91 91 55 if you have any queries.**

