

General Terms & Conditions of Membership



1. Scope

The objective of this document is to produce guidelines for Approved Sectored Contractors to install water fittings in accordance with Water Supply (Water Fittings) Regulations 1999.

2. Warranty

All work must conform to Water Supply (Water Fittings) Regulations 1999. Sectored Contractors must comply to constitutions made by their appropriate professional bodies. To ensure that compliance with Water Supply (Water Fittings) Regulations 1999 is maintained a proportion of completed jobs will be subjected to random audit inspections.

3. Requirements to obtain membership

For inclusion on the list of 'Approved Sectored Contractors' acceptable candidates will be required to partake in the Anglian Water assessment test as proof of their knowledge and understanding of the Water Supply (Water Fittings) Regulations 1999 that affect all water pipework that they may undertake.

Applicants MUST have public liability insurance cover (individual or company) to the value of £2m and must submit copies of these certificates on entry to the Scheme, and periodically, at a frequency to be determined by Anglian Water, to the Water Supply (Water Fittings) Regulations Administrator for verification.

4. Terms of membership

There is a charge of £75.00 + VAT per person application fee which must be submitted with the application form, this fee also covers the cost of the assessment test.

Anglian Water reserves the right to alter and amend the Terms and Conditions of membership to the Approved Sectored Contractor scheme at any time without prior notice.

5. What members will receive

As well as the advertising facility and Water Regulation advice/interpretation and support by Anglian Water each member of the scheme will receive:

- **An identity card as proof of being an Anglian Water Approved Sectored Contractor.**
- **Administration stationery necessary for the recording of work.**
- **Vehicle stickers.**
- **A book of self certification certificates.**
- **Inclusion on the list of Approved Plumbers and Contractors on the Anglian Water website.**

6. Self-certification

All Anglian Water Approved Sectored Contractors, upon completion, shall furnish a signed certificate to the person who commissioned the work and in some cases the water undertaker, for **any** installation, alteration, extension, connection or disconnection. This certificate is most important as it states that the water fittings installed, altered, extended, connected or disconnected fully complies with the Water Supply (Water Fittings) Regulations 1999.

The Approved Plumber/Contractor shall keep a record of all certificates issued for not less than two years as a requirement under the duties and responsibilities of the scheme. The approved plumber/contractor should also provide Anglian Water with all blue certificate copies of the compliance certificates which have issued to the customer.

Failure to issue certificates or to submit copies of certificates to Anglian Water will result in your membership being suspended or terminated.

7. Auditing of the scheme

Anglian Water will carry out at least one audit, the timing of which shall be determined by Anglian Water.

Anglian Water will contact the Approved Sectored Contractor by post informing them of their intention to carry out an audit inspection of their work. The audit also involves a review of Water Regulations Certificates of Compliance copies that have been retained for two years by the Approved Sectored Contractor. Any contraventions of the Water Supply (Water Fittings) Regulations 1999 will be discussed between Anglian Water and the Approved Sectored Contractor. The contravention will not be discussed on site with the customer unless the contravention constitutes a contamination risk to the customer and/or the public water supply.

Failure by the Approved Sectored Contractor to rectify at their own expense any contravention found during, or subsequent to the inspection, will make them liable for removal from the scheme and possible legal action by Anglian Water.

8. Disputes

Any dispute between the Approved Contractor and Anglian Water shall be referred to the Developer Services Manager. It shall be the role of the Water Regulation Team Manager to arbitrate in the event of a dispute, after allowing both sides to present their case.

9. Appeal

In the event of a dispute resulting in the termination of membership or Water Regulation infringements being upheld, the Developer Services Manager will determine a decision in any such appeal. Any such decision(s) will be final and non-negotiable with all parties being bound by this decision(s).

10. Termination

If the Approved Sectored Contractor is found to be carrying out work, which is not in accordance with these Terms & Conditions, Anglian Water reserves the right to terminate the membership and remove that Approved Sectored Contractor from the approved list.

If the Approved Sectored Contractor changes employment from the company they are working for and are insured under (public liability insurance) they must notify Anglian Water immediately of their change in circumstances as only insured Approved Sectored Contractors are able to maintain their approved status. Failure to notify Anglian Water of changes to employment and contact addresses will be instantly removed from the scheme.

Any Sectored Contractor having been removed from the approved list will be required to remove all membership references from advertising material and stationery. Certificate of Membership, identity card, compliance certificates must be returned to Anglian Water on request.